MINUTES OF
REGULAR MEETING OF
WINDFERN FOREST UTILITY DISTRICT

January 20, 2026

The Board of Directors of Windfern Forest Utility District of Harris County, Texas (the "Board"), met in regular session, open to the public, at a regular meeting place outside the boundaries of the District, at the Jersey Village Civic Center, 16327 Lakeview Dr, Jersey Village, Texas 77040, on January 20, 2026 and the roll was called of the duly constituted officers and members of the Board, to wit:

Karen Hlavenka	President
Shari North	Vice President
Phyllis Schoelman	Assistant Vice President
Ann Murphree	Secretary/Treasurer
John Lehew	Assistant Secretary

All members of the Board of Directors were present, thus constituting a quorum.

Also present were Captain Rodriguez and Corporal Barcenas of Harris County Constable Precinct 4 ("Precinct 4"); Craig Davis of On-Site Protection LLC ("On-Site"), the District's private security provider; Demitra Berry of McLennan & Associates, LP, the "Bookkeeper"); Rebecca Olvera of B & A Municipal Tax Service, LLC ("B&A") (the "Tax Assessor/Collector"); Kellie McCubbin and Deano Wright of Si Environmental, LLC (the "Operator"); Jacob Floyd of Langford Engineering Inc. (the "Engineer"); Clark Lord and Paula Tolliver of Bracewell LLP, the District's legal counsel..

Whereupon, the meeting was called to order. A copy of the notice of the meeting is attached hereto as Exhibit "A."

PUBLIC COMMENTS

There were no public comments.

SECURITY REPORT

The Board acknowledged Captain Rodriguez and Corporal Barcenas, who presented the Security Report on security matters within the District for the month of December 2025. A copy of Precinct 4's report is attached hereto as Exhibit "B."

APPROVE MINUTES

The Board reviewed the minutes of December 16, 2025, meeting. After review, upon a motion made by Director Schoelman and seconded by Director Murphree, the Board voted unanimously to approve the minutes of December 16, 2025, meeting.

APPROVE AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2025

Mr. Eyring presented the District's draft annual audit for fiscal year ending September 30, 2025, to the board for review and approval, a copy is attached as Exhibit "C". After reviewing the audit, upon a motion made by Director Lehew and seconded by Director Murphree, the Board voted unanimously to accept the Audit for fiscal year ending September 30, 2025.

TAX ASSESSOR/COLLECTOR'S REPORT AND APPROVE PAYMENT OF BILLS

Ms. Olvera presented the Tax Assessor/Collector's Report for the month ending December 31, 2025, a copy of which is attached hereto as Exhibit "D."

Following discussion on the Tax Assessor/Collector's Report and discussed the assignment of services from B&A Municipal Tax Service to Assessment of the Southwest, Inc., upon a motion made by Director North and seconded by Director Schoelman, the Board voted unanimously to approve the tax assessor report and pay for the tax assessment and collection services.

DELINQUENT TAX ATTORNEY'S REPORT

Ms. Olvera reviewed the delinquent tax report.

BOOKKEEPER'S REPORT, APPROVE PAYMENT OF BILLS AND REVIEW INVESTMENT OF DISTRICT FUNDS

Ms. Berry presented the Bookkeeper's Report, a copy of which is attached hereto as Exhibit "E." Director Hlavenka requested preparation of a separate worksheet to track administrative building expenses and reimbursements from bond proceeds.

Following discussion on the Bookkeeper's Report, upon a motion made by Director Murphree and seconded by Director North, the Board voted unanimously to approve the Bookkeeper's Report and pay the District's expenses.

OPERATOR'S REPORT

The Board recognized Mr. Wright and Ms. McCubbin, who presented the Operator's report, a copy of which is attached hereto as Exhibit "F." Ms. McCubbin reported the joint water production and accountability report with the Board and reported the water accountability for December was 93.65% and the current connection count is 1,312.

Director Hlavenka discussed communication procedures related to water main breaks and service interruptions, including notification timing and methods for informing residents. Ms. McCubbin advised that internal procedures would be reviewed to ensure timely notification to the District so resident alerts and website notices can be issued when service interruptions occur.

After consideration, upon a motion made by Director Schoelman and seconded by Director Lehew, the Board voted unanimously to approve the Operator's report.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE TO DELINQUENT WATER AND SEWER ACCOUNTS AND AUTHORIZE APPROPRIATE ACTION

The Board next considered termination of utility services to customers with delinquent accounts. Ms. McCubbin reported that customers appearing on the termination list were given property notice and an opportunity to be heard in accordance with the District's Rate Order.

Following discussion, upon a motion made by Director Schoelman and seconded by Director Lehew, the Board voted unanimously to terminate utility service to customers with delinquent accounts.

ENGINEER'S REPORT

The Board recognized Mr. Hardin who presented the Engineer's report, including providing updates on the District's ongoing projects and provided recommendations, including awarding Bull G. Construction for the 12" Water Main Extension along Gessner, awarding Reimer Construction for the Building Roof Replacement and approval of Engineer's 20206 Billing rate, a copy of which is attached hereto as Exhibit "G," and was distributed to the Board before the meeting.

Following discussion, upon a motion made by Director Hlavenka and seconded by Director Lehew, the Board voted unanimously to approve Engineer's Report, including award of construction contracts and approval of billing rate adjustments as presented.

WHITE OAK BAYOU WASTEWATER TREATMENT PLANT

Director Hlavenka reported on matters discussed during the meeting of the White Oak Bayou Joint Powers Board and Phase I improvements at the Plant.

ATTORNEY'S REPORT

Mr. Lord provided introductions for new administrative personnel assigned to the District.

There being no further business to come before the Board, the meeting was adjourned.

Ann Murphree
Secretary, Board of Directors

(SEAL)