

MINUTES OF REGULAR MEETING
OF
WINDFERN FOREST UTILITY DISTRICT

June 17, 2025

The Board of Directors of Windfern Forest Utility District of Harris County, Texas, met in regular session, open to the public, at a regular meeting place outside the boundaries of the District, at Rolling Fork Recreation Facility, 9110 Rodney Ray Blvd., Houston, Texas 77040, on June 17, 2025, and the roll was called of the duly constituted officers and members of the Board, to wit:

Karen Hlavenka	President
Shari North	Vice President
Phyllis Schoelman	Assistant Vice President
Ann Murphree	Secretary/Treasurer
John Lehew	Assistant Secretary

All members of the Board of Directors were present, thus constituting a quorum.

Also present were Captain Wayne Curry of Harris County Constable's Office; Captain Bruce of the Sherriff's Department; Ken Farrar of Best Trash; Carol Lueb, Manager of District Building; Tim Hardin of Langford Engineering Inc. ("Langford") the District's Engineer ("Engineer"); Demitra Berry of McLennan & Associates, LP; Rebecca Olvera of B & A Municipal Tax Service, LLC ("B&A"); Deano Wright of SiEnvironmental, LLC (the "Operator"); Clark Lord and Tiffany Ehmke of Bracewell LLP, the District's legal counsel.

Whereupon, the meeting was called to order. A copy of the notice of the meeting is attached hereto as Exhibit "A".

PUBLIC COMMENTS

No comments were given by the public.

SECURITY REPORT

The Board previously received a report on security matters within the District for the month of May 2025, a copy of which is attached hereto as Exhibit "B". No action was taken.

BEST TRASH CPI ADJUSTMENT LETTER

The Board recognized Mr. Farrar who presented the CPI adjustment letter, a copy of which is attached hereto as Exhibit "C". He stated the fee would increase from \$22.93 per unit to \$23.87 per unit.

APPROVE MINUTES

The Board reviewed the minutes of May 20, 2025 meeting. After review, upon a motion made by Director Schoelman and seconded by Director North, the Board voted unanimously to approve the minutes of May 20, 2025 meeting.

TAX ASSESSOR/COLLECTOR'S REPORT AND APPROVE PAYMENT OF BILLS

Ms. Brewer presented the tax assessor/collector's report for the month ending May 31, 2025, a copy of which is attached hereto as Exhibit "D"

Following discussion on the tax assessor/collector's report, upon a motion made by Director North and seconded by Director Murphree, the Board voted unanimously to approve the tax assessor report.

DELINQUENT TAX ATTORNEY'S REPORT

No updates.

BOOKKEEPER'S REPORT, APPROVE PAYMENT OF BILLS AND REVIEW INVESTMENT OF DISTRICT FUNDS

Ms. Berry presented the Bookkeeper's report, a copy of which is attached hereto as Exhibit "E". She next reviewed the checks presented for payment, the District's investments and a comparison of actual versus budgeted revenues and expenses for the period ending May 31, 2025.

Following discussion on the Bookkeeper's report, upon a motion made by Director Murphree and seconded by Director North, the Board voted unanimously to approve the Bookkeeper's Report.

OPERATOR'S REPORT

Mr. Wright presented the Operator's report, a copy of which is attached hereto as Exhibit "F". He then reviewed a joint water production and accountability report with the Board and reported that water accountability for the prior month 93.36% and the current connection count is 1,324.

After consideration, upon a motion made by Director Schoelman and seconded by Director Murphree, the Board voted unanimously approve (i) fifteen (15) accounts to be sent to collection; and (ii) the Operator's report.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE TO DELINQUENT WATER AND SEWER ACCOUNTS AND AUTHORIZE APPROPRIATE ACTION

The Board next considered termination of utility service to customers with delinquent accounts. Mr. Wright reported that the residents appearing on the termination list were given proper notice and the opportunity to be heard in order to explain, contest or correct the utility service bill and show reason why utility service should not be termination for reason of nonpayment, as required by the District's Rate Order and stated there were no appeals from residents.

Following discussion, upon a motion made by Director Schoelman, seconded by Director Murphree, the Board voted unanimously to terminate utility service to customers with delinquent accounts, including those reported for delinquent taxes in accordance with the provisions of the District's Rate Order.

ENGINEER'S REPORT

The Board recognized Mr. Hardin who reviewed the Engineer's report, a copy of which is attached hereto as Exhibit "G" and previously distributed to the Board. He then reviewed the District's water product costs located in the Engineer's Report.

After consideration, upon a motion brought by Director Schoelman, seconded by Director Murphree, the Board unanimously approve the Engineer's Report.

REPORT ON MATTERS DISCUSSED AT THE MEETING OF THE WHITE OAK BAYOU JOINT POWERS BOARD

Director Hlavenka reviewed of the White Oak Bayou Joint Powers Board.

ATTORNEY'S REPORT

Security Contract

The Board recognized Captain Bruce who provided an overlook of clients in the area. He then answered the Board's questions. No action was taken.

Director Hlavenka instructed Ms. Ehmke to request On-Site Protection attend the next meeting regarding a proposal for a security contract with the District.

IN EXECUTIVE SESSION PURSUANT TO SECTION 551.074, CHAPTER 551, TEXAS GOVERNMENT CODE

The Board did not meet in executive session.

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There being no further business to come before the Board, the meeting was adjourned.

Agnes A. Murphy
Secretary, Board of Directors

